

LAKE PINELOCH VILLAGE CONDOMINIUM ASSOCIATION, INC.

**LANDSCAPE COMMITTEE**

**July 19, 2017**

**Lake Pineloch Village Management Office**

**1317 Lake Willisara Circle**

**Orlando, FL 32806**

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**MINUTES**

Meeting called to order at 6:00 pm

**Quorum established with the below members present.**

Committee Members:

Roger McDonald                      Chairperson

Toni Coleman

Debbie Marsh moved and is no longer on the committee

Roger McDonald asks for volunteers to join the committee.

Karen Sterner volunteered to be on committee. Roger recommends her joining with Board's approval

Hutt McKorkell emailed requesting to volunteer. Roger nominated Hutt to be on the committee with Board's approval.

Lisa Holaday volunteered to be on committee. Roger recommends her joining with Board's approval.

**MEMBER COMMENT PERIOD**

Bill Sawyer questions mulch listed on agenda.

Bill Sawyer questions Harris bid

Bill Sawyer comments the list that Roger has on the agenda.

Sue Kilkucki concerns about tree trimming and the way the grass was cut in front of her unit.

Walt Weiss expresses concerns about building 7 being untouched by landscapers or addressed to clean it up.

Andrea Prehn expresses concern about Budd Group and front lot.

Aaron Bowman expresses concern about Budd Group.

Roger asked management to find out information on trimming palms from the ground.

**APPROVAL OF MINUTES**

April 11, 2017 leave open until next meeting

**UNFINISHED BUSINESS (Action May Be Taken)**

Salerno Planter update~ Board may eliminate planter in early 2018 with redo of asphalt. Mulch and plants are going to be installed this week by Harris until that decision is made.

**NEW BUSINESS (Action May Be Taken)**

A. Plant Trimming Schedule- Discuss plant trimming schedule. Patricia Lee Raisa owner expressed concerns about bush by 1128 Lake Willisara. It will be addressed later in the meeting. An owner expresses concern the azaleas need to be addressed. Roger advises management to get azaleas trimmed by Budd Group.

B. Fertilizer Schedule

C. 1128 Lake Willisara Tree Trimming (see photo) Mrs. Race requests to have tree trimmed so she can see the lake. Mrs. Race was given Jonathan Stirman's number so

he can trim it down and she will cover the cost this time. Going forward it should be included in the tree trimming annually.

- D.** Appoint Karen Sterner to walk and look for trees or any issues that might cause damage or problems. Roger wants committee to focus on the below.
- Karen Sterner to Survey limited common areas at front porch and back atrium for growing trees that are or will cause foundation, building and roof problems. Pictures and address are to be taken and sent to office and committee members.
  - Toni to complete Inspection of front and back pool plants and nearby trees
  - Inspection of all back yards for dead plants, tree problems and lawn issues
  - Hutt to complete Inspection of front lot and tennis court trees, plants and lawn
  - Lisa Holaday to complete Inspection of fence line: front wall, east and west fences; plats, trees and anything out of the ordinary
  - Chairperson all the above plus confer with the manager as to the performance of the landscape grounds company

Board to determine procedure for notifying owners that need to address their growth in the limited common areas. Who will pay for it? Landscape committee recommends to board there needs to be a policy.

**E.** Hiring or free Forester/ Justin Garber City of Orlando Certified Arborist watch list per 3/15/17 walk through

**F.** Jonathan Stirman bid review

Karen Sterner makes a motion to recommend to the board #2, #4, and #5 on Jonathan Stirmans bid, Lisa Holadsa 2<sup>nd</sup> the motion, all in favor.

**G.** Harris bid review no action on this bid decline

**H.** BUDGET: need elements and start to get costs

- Mulch- 2 Proposals included no action on this
- Projects: nothing announced
- Professional Services: nothing announced

Nancy Phibbs from 1116 Lake Willisara Circle submitted a request to put in bricks and plants in the back of her unit.

Karen Sterner volunteered to take a look at her area and make a suggestion to the committee.

Bill Sawyer asked for Burch to ask Stirman to trim 1128 Lake Willisara while he has machines out here so owner doesn't have to pay.

Bill Sawyer recommends that subcommittee members label their emails to management with the area and issue.

Burch states everything flows to Roger and he will filter.

Roger McDonald appoints Karen Sterner as co-chair if he is absent.

**ADJOURNMENT at 7:57.56**

**APPROVAL**

Karen Sterner